

FULL GOVERNING BOARD MEETING AGENDA

Monday 21 May 2018 at 6.00 pm

Please ensure that you have read through the papers before the meeting to enable the meeting to progress effectively.

ITEM	ITEMS	TIME	LEAD	PAPER
1.	APOLOGIES FOR ABSENCE Governors to approve apologies received	2 min	Clerk	
2.	DECLARATION OF BUSINESS INTERESTS Governors to declare any interests against items on the agenda	2 min	Clerk	
3.	ELECTION OF CHAIR Governors to elect Chair - nominations received: <ul style="list-style-type: none"> • Julie Nixon 	10 min	Clerk	
4.	GOVERNING BODY MATTERS Governors to <ul style="list-style-type: none"> • welcome new Parent Governors • note resignation of Alistair Hammond (Foundation Governor) • discuss GDPR and use of school emails 	15 min	Chair	
5.	FINANCE Governors to <ul style="list-style-type: none"> • agree closedown report • agree three year budget plan • receive systems audit report 	20 min	BDM	✓
6.	IN-HOUSE TRAINING Ofsted 'grabfile' <ul style="list-style-type: none"> • HoSD to provide overview • EHT to explain 'tier system' • Governors to agree what further information / training required 	15 min	EHT HoSD	✓
7.	MINUTES OF THE LAST MEETING (5/3/18) Governors to approve and sign the minutes of the last meeting discuss any Matters Arising	10 min	Chair	✓
8.	LEARNING, BEHAVIOUR & SAFETY REPORT Governors to receive reports and discuss any matters arising from Q & A feedback (see Appendix for details of visit reports since last meeting)	10 min	Chair	On KLZ
9.	SAFEGUARDING <ul style="list-style-type: none"> • Governors to discuss any issues 	10 min	CW / JW	
10.	HEALTH & SAFETY <ul style="list-style-type: none"> • Governors to discuss any issues 	10 min	NB	
11.	SCHOOL WEBSITE <ul style="list-style-type: none"> • Governors to receive update on website 	5 min	EHT	
12.	ANY OTHER BUSINESS <ul style="list-style-type: none"> • Governors to consider any urgent items 	5 min	Chair	

13.	CONFIDENTIALITY • To consider whether any items should be kept confidential	2 min	Chair	
14.	DATE OF NEXT MEETING To be confirmed as 9 July 2018 at 6pm	2 min	Chair	

The papers are available on the governors' secure area on KLZ in the GB meeting folder or 'Governor Visits' folder.

Visit reports received since last GB meeting

FORMAL VISITS

	Date	Governor	Contact	Focus of visit
19	24/4/18	Kate Yeoman Colin Wimsett	Tanya Lees	How Teachers' Standards are used to impact on teacher performance in supporting pupil progress
18	24/4/18	Kate Yeoman Nicky Webster Colin Wimsett	Mel Winter Jo Santer	<ol style="list-style-type: none"> To find out about leavers destinations and process of supporting leavers to be ready to move on from The Beacon To find out how 6th formers are prepared for life/next steps
17	23/3/18	Nick Brooks Julie Nixon	Rob Headley (out-going Site Manager) John Healy (Catering Manager)	<ol style="list-style-type: none"> Overview of the state of the school in Health and Safety terms (both in procedural terms and in practice) prior to Mr Headley handing over and the new manager of the site team taking over. To gather an update as to the state of the swimming pool, changing facilities and ancillary equipment such as hoists, tracking (and the facility currently being used as wheelchair storage). View the kitchens, discuss with the Catering Manager any issues, challenges or concerns he has.
16	23/2/18	Julie Nixon Colin Wimsett	Sasha Gooding Tanya Lees	To understand the use of Pupil Premium and the criteria for accessing and monitoring funds
15	5/3/18	Colin Wimsett	All of the SLT except Neil and the Leaders of Learning	Moderation of Support Staffs Appraisal Targets

INFORMAL VISITS

	Date	Governor	Event / Focus	Year Group or Class
12	19/3/18	Julie Nixon Colin Wimsett	Parents Evening	Whole School