



FULL GOVERNING BODY MEETING AGENDA Monday 23rd January 2017 at 6.00 pm

Please ensure that you have read through the papers before the meeting to enable the meeting to progress effectively.

ITEM	STANDING ITEMS	TIME	LEAD	PAPER
1.	APOLOGIES FOR ABSENCE Governors to approve apologies received	2 min	Clerk	
2.	IN-HOUSE UPDATE SESSION <ul style="list-style-type: none"> • Filio – performance management tool 	15 min	AJ	
3.	DECLARATION OF BUSINESS INTERESTS Governors to declare any interests against items on the agenda	5 min	Chair	
4.	MINUTES OF THE LAST MEETING (14/11/16) Governors to <ul style="list-style-type: none"> • approve and sign the minutes of the last meeting • discuss any Matters Arising 	10 min	Chair	✓
5.	FINANCE REPORT Governors to <ul style="list-style-type: none"> • receive Finance Report / governor comments • agree asset & premises management contract • approve Voluntary Fund Accounts 	10 min	BDM	✓
6.	GOVERNING BODY MATTERS Governors to <ul style="list-style-type: none"> • discuss appointment of Nick Brooks as Co-opted Governor • discuss publishing agreed minutes on website • agree Pay Committee membership 	15 min	Chair	✓
7.	LEADERSHIP & MANAGEMENT REPORT Governors to receive an update on: <ul style="list-style-type: none"> • “Beyond April 2017” • KsENT ‘Fusion’ work • CSNet Conference 	20 min	EHT	
8.	LEARNING, BEHAVIOUR & SAFETY REPORT Governors to <ul style="list-style-type: none"> • receive reports and discuss any matters arising from Q & A feedback (see Appendix for details of visit reports since last meeting) 	10 min	Chair	
9.	POLICIES Governors to agree the following policies (see list)	15 min	Chair	✓
10.	ANY OTHER BUSINESS <ul style="list-style-type: none"> • Governors to consider any urgent items 	5 min	Chair	
11.	CONFIDENTIALITY <ul style="list-style-type: none"> • To consider whether any items should be kept confidential 	2 min	Chair	
12.	DATE OF NEXT MEETING To be confirmed as Monday 6 th March 2017 at 6.00pm	2 min	Chair	

The papers are available on the governors' secure area on KLZ in the GB meeting folder or 'Governor Visits' folder.

Visit reports since last GB meeting

FORMAL VISITS

Date	Governor	Contact	Focus of visit
25/11/12	Colin Wimsett Mark Buck	Jimmy Peters	Familiarisation with safeguarding practices around storage & administration of medication
9/12/16	Colin Wimsett	Nicola Woods (Business and Administration Manager) Robert Hedley-Dray (Site Manager)	Health & Safety: 1) Fire and Emergency Procedures 2) Emergency Planning for Schools in Kent 3) Lessons learnt after three months in the new school
11/1/17	Kate Yeoman Julie Nixon	Irene White, Tanya Lees, all KS2 teachers and teaching assistants	1) Pupil engagement 2) Are pupils independent, curious and active learners? 3) Do pupils have confidence in developing and applying core skills?

INFORMAL VISITS

Date	Governor	Event / Focus	Year Group or Class
18/11/16	Julie Nixon	Social Event at Ashford Bowling focussing on Independence.	33 KS5 (and 2 school leavers)
24/11/16	Julie Nixon	SENCO Forum	N/A
7/12/16	Julie Nixon	Christingle Performance	All from Zone 1, Irene White & Neil Birch
8/12/16	Kate Yeoman	LIFT meeting	Lynda Evans, Alexa Brooker, Julie Pout (STLS) & teachers from local mainstream primary schools
13/12/16	Julie Nixon	Year 11-13 Achievements Day Awards	Year 11-13
19/12/16	Julie Nixon Colin Wimsett	Where's our Beacon? (A Christmas Story)	Zone 2